CONNECT YOUR SOLUTION

Slack

Connect your Slack workspace, or your Enterprise Grid organization, to REVIEWIT: a dedicated, read-only Slack app whose bot token becomes the connection's credential.

VERSION
1.2 · November 2026

DURATION
Fifteen minutes, in four steps

DISTRIBUTION
Confidential · REVIEWIT customers

WHAT YOU NEED

01 **A Slack workspace owner or admin**, allowed to create and install an app (some workspaces require admin approval at install time). For Enterprise Grid: **an organization admin or owner**.

02 **A REVIEWIT account** with the subscription administrator role, to open the Subscription Manager.

03 **The time stated**, in the order of this guide: first the credential at Slack, then the REVIEWIT wizard, in four steps.

THE WIZARD, IN FOUR STEPS

STEP 1	STEP 2	STEP 3	STEP 4
Solution	**Prepare**	**Credential**	**Verification**
Pick Slack from your subscription's catalog.	Tick what REVIEWIT must collect; the wizard derives the rights to grant.	Enter what Slack handed you; REVIEWIT verifies it before saving.	One verdict per resource: what is covered, what remains to be granted.

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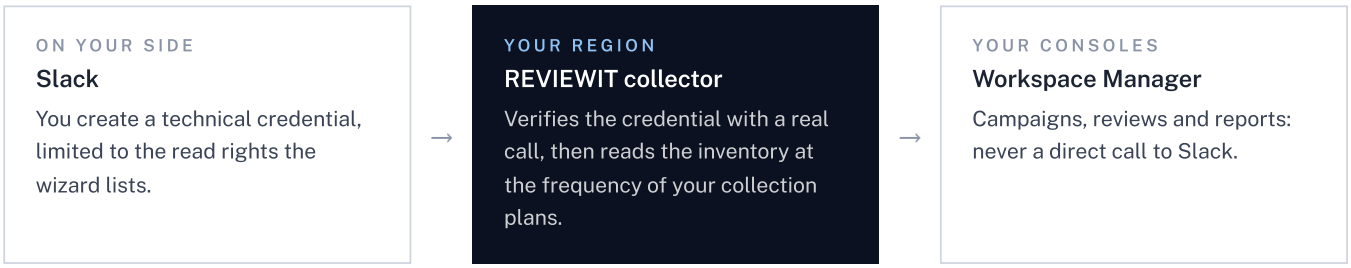
01 How REVIEWIT connects to Slack

REVIEWIT reviews **access**: who can reach what, and whether it is still justified. To do so it reads, **read-only**, the inventory of your resources and their rights at Slack, from your hosting region. It never writes on your side, never reads any content, and keeps the credential you hand it in a vault that only the collector opens.



GUIDING PRINCIPLE

REVIEWIT believes only what it has observed by calling: a right granted but not verified stays "unverified" until the next health pass. What a connection cannot collect is stated **resource by resource**; a resource that cannot be collected can still be imported as a report.

SUPPORT

Standard, Business+ and Enterprise Grid workspaces. An Enterprise Grid organization connects in one go: the app is installed on the organization and REVIEWIT reads every workspace it is added to. Installed apps, admin roles and workflows also need an org-admin token (Enterprise Grid); without it they stay "to configure" and can be imported as a report.

02 What REVIEWIT will read, and the rights it takes

The wizard computes the exact list of rights from the resources you tick at the **Prepare** step, and hands it to you ready to copy ("Copy the plan"). The table below gives the rights of the most commonly retained resources; your plan may hold fewer.

RIGHT OR GESTURE	RESOURCES IT OPENS
`channels:read`	Public channels, Slack Connect channels, channel members, connected external organizations
`groups:read`	Private channels (those the app is a member of, see section 8)
`users:read` · `users:read.email`	Channel and group members, workspace members, guests, pending invitations, users and bots, administrators
`usergroups:read`	User groups and their members
`team:read`	Workspace identity, names of connected external organizations
`admin.apps:read` · `admin.roles:read` · `admin.workflows:read` · `admin.users:read`	Installed apps, admin roles, workflows — **Enterprise Grid org-admin token only**

03 Create the credential at Slack

A workspace admin creates **a Slack app dedicated to REVIEWIT**, with read scopes only, and installs it on the workspace. The manifest below does it in one go; it matches exactly the plan the REVIEWIT wizard shows at the Prepare step. An Enterprise Grid organization follows the variant after these steps.

01 **Open `https://api.slack.com/apps` and sign in to the workspace to connect**

Click **Create New App**, then **Paste a manifest**.

02 **Choose the workspace**

"This can't be changed later": the app belongs to that workspace; another Slack instance needs another app.

03 **Paste the manifest**

```
{"display_information":{"name":"REVIEWIT Collector"},"features":{"bot_user":
{"display_name":"REVIEWIT Collector","always_online":false}},"oauth_config":{"scopes":{"bot":
["channels:read","groups:read","users:read","users:read.email","usergroups:read","team:read"]}},"settings":
{"org_deploy_enabled":false,"socket_mode_enabled":false,"is_hosted":false,"token_rotation_enabled":false}}
```

— free name, six bot scopes, no user scope, no event.

04 **Click Next, review "What it can do in Slack", then Create and Install**

Slack shows the authorization page: check the workspace and click **Allow**. If your workspace requires approval, the admin receives the request and the installation waits for it.

05 **Open OAuth & Permissions and copy the Bot User OAuth Token**

It starts with `xoxb-`. Copy it when you are about to enter it in REVIEWIT: do not keep it in a document or an e-mail.

WHY A BOT TOKEN, NOT YOUR ACCOUNT

A bot token belongs to the app, not to a person: it survives departures, carries no write right and is revoked by uninstalling the app. A user token only serves the Enterprise Grid admin methods, which Slack reserves to an organization admin (variant below).

Enterprise Grid variant: one app for the whole organization

An organization admin or owner creates the app from any workspace, with the manifest below: it adds organization-wide deployment and four read-only user scopes, `admin.*`.

01 **Paste the Enterprise Grid manifest at step 3**

`{"display_information":{"name":"REVIEWIT Collector"},"features":{"bot_user":{"display_name":"REVIEWIT Collector","always_online":false}},"oauth_config":{"scopes":{"bot":["channels:read","groups:read","users:read","users:read.email","usergroups:read","team:read"],"user":["admin.apps:read","admin.roles:read","admin.workflows:read","admin.users:read"]}},"settings":{"org_deploy_enabled":true,"socket_mode_enabled":false,"is_hosted":false,"token_rotation_enabled":false}}`
— six bot scopes, four read-only user scopes, organization-wide deployment.

02 **Open OAuth & Permissions and click Install to organization**

Slack shows the organization's consent page: check it, click **Allow**.

03 **Add the app to every workspace to review**

Organization admin › **Integrations** › **Installed apps** › ⋯ › **Add to more workspaces**: tick the workspaces. **Without this, REVIEWIT reads no workspace**: the consent page only offers it as an option.

04 **Copy both tokens when you are about to enter them**

The **Bot User OAuth Token** (`xoxb-`) opens the connection. The **User OAuth Token** (`xoxp-`) is then added as a second credential: "Add a credential", "Org admin user token" mode.

THE ADMIN TOKEN, ONLY WHERE SLACK REQUIRES IT

Slack only accepts its `admin.*` methods from a user token of an organization admin: REVIEWIT uses it only for installed apps, admin roles and workflows.

04 What you will enter in the wizard

The **Credential** step only shows the fields Slack declares to REVIEWIT. The connection name is the one you will read in tables and alerts.

WIZARD FIELD	VALUE
Connection name	Free — for instance "Slack · <workspace name>". Tables and alerts carry that name.
Bot token	The **Bot User OAuth Token** (`xoxb-…`) copied at step 5. Entered once, stored in the vault, never shown again.
Org admin user token	Enterprise Grid only, as a second credential of the same connection: the app's **User OAuth Token** (`xoxp-…`). Entered once, stored in the vault.

THE IDENTITY IS READ, NOT TYPED

Slack returns the identifier at verification ("T…" for a workspace, "E…" for an Enterprise Grid organization); "Save without verifying" accepts it typed by hand, to import a report without a token.

05 The connection wizard, in four steps

In the Subscription Manager, open **Data sources** › **Connections**, then **Connect a solution** (or **Connect an instance** on the solution's tile if it is already present). Nothing is saved before Slack answers.

STEP 1 Solution

The catalog lists only what is not connected yet. A "probe available" solution is verified by a real call; a "declarable" one is recorded on your word, at the level you choose.

STEP 2 Prepare

Tick the resources to collect: the list of rights to grant follows. Copy the plan, grant it at Slack, then come back. The wizard never applies that plan itself.

STEP 3 Credential

Name the connection and fill in the fields. **Verify the connection** calls Slack; **Save without verifying** keeps the connection inactive, to verify later.

For Slack, the "Bot token" mode opens the connection; the "Org admin user token" mode is added afterwards on the same connection ("Add a credential"). Leave the Workspace ID field empty: verification reads it.

STEP 4 Verification

Slack answered: the wizard shows the identity it read and, resource by resource, a verdict. **Save and activate** puts the connection in service; **Save inactive** keeps it for later.

The wizard reads the scopes Slack declares granted ("6 permissions granted") and gives each resource its verdict. Resources of the admin token stay "to configure" until it is added.

06 What REVIEWIT receives, and what it never receives

RECEIVED FROM SLACK	USE AT REVIEWIT
`team_id · auth.teams.list`	The identity of the workspace or organization, key of the connection, and its name; for Enterprise Grid, the workspaces the app is added to, each read in turn.
`conversations.list · team.info`	Identifier, name, creator, creation date, archive state, member count, topic and purpose of each channel — never a message; the external organizations of shared channels, named by `team.info`.
`users.list · usergroups.list`	Members, workspace members, guests, pending invitations, bots, administrators; user groups and their members.
`admin.* (admin token)`	Approved and restricted apps, admin roles and their holders, workflows and their collaborators — never a message nor a workflow's content.
`num_members`	The member count becomes the channel's **audience** for the "Overshared" policy; it is complete when Slack returns it.

NEVER RECEIVED, NEVER REQUESTED

No user password
The bot token belongs to the app; the optional Enterprise Grid admin token only serves the admin.* methods.

No content
No message, file or e-mail: REVIEWIT reads lists of objects and rights, never what they contain.

No write
The rights requested are read rights; remediation, where it exists, is a separate module, enabled separately.

No secret shown again
The secret is entered once, stored in the vault and referred to by reference; no screen or log shows it again.

07 After the connection

The connection is managed from **Data sources › Connections**. A health pass replays the verification **every 24 hours**; "Verify all connections" runs it on demand. Each tile states how many resources are ready, to configure or unverified.

A right is missing	The resource stays "unverified" and the wizard says which one. Grant it at Slack, then "Check rights".
Renew the secret	A bot token does not expire while the app stays installed. To renew it, reinstall the app from "OAuth & Permissions › Reinstall to …": Slack issues a new token and the old one dies; enter it under "Connections › Add a credential", then verify.
A resource that cannot be collected	Import its report from **Data sources › Collect › Choose a report**: the exact CSV contract downloads from the drawer.
Disconnect	Deactivate the connection; then revoke the credential at Slack. Collection plans that relied on it stop.

08 Troubleshooting

WHAT YOU SEE	CAUSE	WHAT TO DO
"The token is malformed or does not exist"	Token copied wrong, or a user token (`xoxp-`) entered in the "Bot token" mode.	Copy the **Bot User OAuth Token** again from "OAuth & Permissions".
A resource stays "to configure" with `missing_scope`	The named scope is not granted to the app.	Add it under "OAuth & Permissions › Scopes", reinstall the app, then "Check rights" in REVIEWIT.
`account_inactive` or `invalid_auth` after months of service	The app was uninstalled, or the workspace revoked the token.	Reinstall the app, copy the new token, "Add a credential".
Enterprise Grid: no object collected	The app is installed on the organization but added to no workspace.	Organization admin › Integrations › Installed apps › ··· › **Add to more workspaces.**
Private channels missing, or incomplete member count	Slack only returns a private channel when the app is a member.	Invite the "REVIEWIT Collector" bot into the private channels to review, or import their report; REVIEWIT marks the count as incomplete.
Installed apps, admin roles or workflows "to configure"	No Enterprise Grid admin token on the connection, or an `admin.*` scope missing.	Add the **User OAuth Token** as a second credential ("Org admin user token" mode); otherwise import their report.

CHECKLIST BEFORE OPENING THE WIZARD — 6 items

- [ ] I am an owner or admin of the Slack workspace to connect (of the organization, for Enterprise Grid).
- [ ] The "REVIEWIT Collector" app is created with the six bot scopes of the manifest (and the four `admin.*` scopes for Enterprise Grid).
- [ ] It is installed ("Allow"); for Enterprise Grid, it is added to every workspace to review.
- [ ] No write, history (`*:history`) or messaging (`im:*`, `mpim:*`) scope was added.
- [ ] I know which private channels must host the bot, or that they will be imported as a report.
- [ ] I open the Subscription Manager with a subscription administrator account.

This guide is provided to REVIEWIT customers to connect their solutions. Menu paths are those of the vendors' consoles at publication date; they may change. In case of discrepancy, the REVIEWIT wizard prevails: it shows the exact plan computed for your subscription.